Date: May 17, 2016
Time: 9:00am-1:30pm
AIB Campus Board Room, Des Moines, Iowa

MEMBERS PRESENT: Mike Beranek, Mike Bunde, Kim Buryanek, Angelica Cardenas, Kara Dietrich, Mark Draper, Shelly Hanson, Amy Hutchison, Shari Larsen, Becky Miles-Polka, Barbara Ohlund, Sarah Ramsey, Claudia Reyes-Fry, Renita Schmidt, Dave Tilly, Cathy Wilt, Lindsay Woodward, Ryan Wise

ADDITIONAL ATTENDEES: Deborah Reed, Sandy Schmitz, Melissa Potter, Susie Olesen – Iowa School Finance

AGENDA ITEM: Call to Order / Approve Agenda

Approval of Meeting Agenda
Lead Shari Larsen
Follow Up None

Notes: Shari Larsen called the meeting to order. Larsen asked the members to review the agenda and called for approval. Renita Schmidt made a motion to approve the agenda and Mark Draper seconded the motion. There was no discussion, all members present voted for approval, none opposed. The meeting’s agenda was approved as written.

AGENDA ITEM: Approval of December Minutes

Approval of December Meeting Minutes
Lead Shari Larsen
Follow Up Minutes of February—remove DRAFT watermark and post on website

Notes: The February minutes had been previously sent to members for review. Larsen asked if there were additions or corrections to the minutes and called for a motion to approve the minutes of February’s Council meeting. A motion was made by Kim Buryanek to approve the minutes and a second was made by Lindsay Woodward. All members present voted for approval, none opposed. The minutes were approved as written.

AGENDA ITEM: Public Comment

www.iowareadingresearch.org
Notes: Susie Olesen from Iowa School Finance was in attendance to observe the meeting.

**AGENDA ITEM: Director’s Report**

<table>
<thead>
<tr>
<th>Redirection Online</th>
<th>Lead</th>
<th>Follow Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>2016 study Update</td>
<td>Deborah Reed</td>
<td>None</td>
</tr>
<tr>
<td>Proposed 2016-2107 Plan</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Notes: Deborah Reed welcomed the members and then shared slides showing the Center’s new direction for electronic resources. She spoke about how the Center’s website and social media focus has become Iowa focused and more related to our partner organizations. Reed stated that the Center is working on developing original content in the way of resources, white papers, and guest blogs.

Reed next gave an update on the ISRP Summer Study beginning with a map of the school districts involved. She explained the number of school sites, consortia, groups of students and total number of students involved. Reed spoke about how grateful she is for the cooperation of the districts for scheduling the professional development of the teachers and coaches for the study and the schedule was shown. Results from the study are expected to be released on a preliminary level in November 2016 with additional results in March 2017 and a guidance document tentatively scheduled for June 2017.

Reed described the development of the professional development for the Business as Usual condition in the study. The strategies were based on C4K work done by the AEAs. The condition is a pilot this summer, with a more complete version expected to be given to the AEAs this fall. The Center expects to continue adding to the strategies and house resources on the website in FY17.

The next slides showed the legislated charges of the Center and a list of priorities the Iowa legislators would like to have the Center tackle in the next fiscal year. The group agreed that, with the exception of preservice teacher education, the two lists matched well.
AGENDA ITEM: Department of Education Update

**Legislative Update**
Lead: Ryan Wise
Follow Up: 

**ELI / Interventions Update**
Lead: Ryan Wise, David Tilly, Barbara Ohlund
Follow Up:

**Notes:** Department of Education Director, Ryan Wise introduced himself and gave a brief history of his background. Wise spoke about 3 different bills that were pertinent to the interest of the Council. Senate File 2196 a bill for literacy requirements in teacher preparation programs had a shift in language. House File 2413 for proficiency and programs proposes a change in language of “substantial deficiency” to “persistently at risk,” would require regular updates to parents on a child’s progress, and require more than a “60 second snapshot” as the only requirement for proficiency for retention. This bill is not yet signed by the governor. Senate File 2323 from education appropriations would delay for one year (until 2018) requirements for retention and districts having an intensive summer literacy program.

David Tilly spoke about the state’s early warning system for literacy and additional upgrades. Tilly described a tool that will provide a diagnostic thinking process developed by FASTbridge. The tool’s roll out will be coordinated with the AEAs. Tilly also spoke about the potential delay in implementation of the retention policy. He said there is a group of people at the Department working on guidance for determining retention.

Barbara Ohlund shared a set of slides that described how the review process began for intervention programs. She explained using a task team, rubric, and external expert to review research on the interventions prior to placement on the list. Ohlund suggests using the list to discuss the interventions, and she stated that it is not exhaustive nor is it to be considered the DE’s approved list of interventions.

AGENDA ITEM: Professional Development

**What Constitutes Tier 2 and Tier 3 Intervention**
Lead: Deborah Reed
Follow Up:

**Notes:** Reed presented slides showing the Standard 3-Tier Model of interventions. She explained that Tier 1 is for all students and listed the elements of effective instruction. Reed then shared slides regarding Tier 2, Strategic Intervention, which is for students identified at-risk for reading difficulties. The slides went on to show Tier 3 for students.
with marked difficulties in reading and also to discuss a possible model for middle and high school students. Finally, Reed discussed the challenges in choosing the curricula for interventions, including the funding necessary to keep resources up to date.

**AGENDA ITEM: Advisory Membership**

<table>
<thead>
<tr>
<th>Rules and Terms</th>
<th>Lead</th>
<th>Follow Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elections</td>
<td>Sandy Schmitz</td>
<td>Amy Hutchison</td>
</tr>
<tr>
<td>Next Meetings</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Notes:** Schmitz directed members to Article II of the by-laws, which discusses the length of Council members’ terms, and also who shall appoint new members when there are vacancies. Departing members are not allowed to name their own replacements because the Director of the Department of Education appoints new members. Four Council members are leaving: Amy Hutchison, Salli Forbes, Shari Larsen, and Tania Johnson.

Elections were held for new Chair and Vice Chair for the coming fiscal year. Hutchison called for nominations for Chair. Mark Draper nominated Kim Buryanek with a second from Sarah Ramsey. Buryanek accepted the nomination. Hutchison called for a vote. All members were in favor, no opposed. Hutchison then called for nominations for Vice Chair. Ramsey nominated Draper, but he declined the nomination. Mike Budde made a nomination for Renita Schmidt, and it was seconded by Cathy Wilt. Renita accepted the nomination. Hutchison called for a vote. All members were in favor and none opposed.

Schmitz named meeting dates for the coming fiscal year. We have tentatively set the meetings for December 8 and May 16, with September and February still to come.

**AGENDA ITEM: Partner Share-Out**

<table>
<thead>
<tr>
<th>Green Hills AEA</th>
<th>Lead</th>
<th>Follow Up</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Mark Draper</td>
<td></td>
</tr>
</tbody>
</table>

**Notes:** Draper spoke about being part of a group involved with piloting Differentiated Accountability. He described being part of 3-1/2 days of processing, as his AEA was one of 2 pilot sites. This was the longest amount of time he has spent talking about a single initiative, and it was all positive and in the right direction. Draper stated that the Department’s new direction is very positive, kid centered, and centered around literacy. Draper also spoke about the state’s SPDG grant through OSEP that he is working on and
gave a thank you to Claudia Reyes-Fry for her work on the project as well. Schmitz stated that she has been involved in a meeting and is pleased to see so many people working together and not competing with each other.

**AGENDA ITEM: Recognition and Adjournment**

<table>
<thead>
<tr>
<th>Certificates</th>
<th>Lead</th>
<th>Follow Up</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adjourn</td>
<td>Dave Tilly</td>
<td>Mail two certificates</td>
</tr>
<tr>
<td></td>
<td>Amy Hutchison</td>
<td>Email survey</td>
</tr>
</tbody>
</table>

**Notes:** Tilly spoke about the Advisory Council being central to the mission of the Center and its large part in shaping the center. He thanked the folks who transitioned off and presented them with service certificates.

Draper made a motion to adjourn the meeting, seconded by Buryanek. All members voted in favor, and the meeting was adjourned.